


## Risk assessment for : Woodside Sports Complex



Glentana FC

Risk assessment name	Covid Secure Risk Assessment -Outdoor	Assessment type	 General
Assessor name	Lindsay Bartlet	Affected site(s)	Woodside Sports Complex
Assessment date	14/07/2020	Review period	Custom
Approved by	Lisa-Marie Bartlet	Review date	20/11/2020
Approved date	14/07/2020	Reference	Woodside Sports Complex











## Description

Covid Secure Risk Assessment -Outdoor at Woodside Sports Complex







Overall risk rating : 10 ( **Medium** )

Hazard	Who could be harmed and how?	Existing controls	Risk rating (L x S)
--------	------------------------------	-------------------	---------------------




### Risk assessment for : Woodside Sports Complex

 <p>1. Cleaning To Reduce Transmission Of Covid-19 - Risk of exposure to Covid-19 whilst cleaning equipment.</p>	<p>Members of the public Coaches and Players</p> <p>How? Cleaning equipment where Covid-19 may be present may lead to exposure to the virus. However- the cleaning of all equipment correctly will reduce the risk of transmission overall.</p>	 <p><b>Appropriate Disinfectant Products Used In Line With COSHH Assessment.</b> Appropriate disinfectant to be used in line with the COSHH assessment - this will be communicated to coaches.</p> <p>All products will be used in line with instructions for use and dilution rates and appropriate PPE provided and worn where indicated.</p> <p>Disposable cloths will be used where possible to reduce transmission.</p>  <p><b>Cleaning Of Equipment Before Training Commences</b> Assessment of cleaning requirements will be carried out prior site opening and appropriate cleaning will take place.</p>  <p><b>Site Will Be Cleared Of Waste Frequently</b> Personal items removed at end of session.</p>	<p>2 x 5</p>  <p>10</p> <p>Medium</p>
 <p>2. Hygiene Control Poor hand hygiene and respiratory hygiene control may lead to an increase in surface contamination.</p>	<p>Members of the public Coaches, Players &amp; Visitors</p> <p>How? Increased risk of surfaces becoming contaminated with pathogens including Covid-19 leading to spread of infection.</p>	 <p><b>Hand Sanitising Facilities Must be used.</b> Hand Sanitising must be used prior to entrances at the site at and any common areas.</p>  <p><b>Signs And Posters In Use To Remind To Practise Good Hygiene</b> Relevant posters and signs displayed to remind employees of the need to wash hands for at least 20 seconds on a frequent basis.</p> <p>Also signs to remind all personnel to practice good respiratory hygiene - catching of coughing and sneezes and correct disposal of tissues followed by hand washing.</p>  <p><b>Waste Management</b> Waste facilities will be available at the site.</p>	<p>2 x 5</p>  <p>10</p> <p>Medium</p>









**Risk assessment for : Woodside Sports Complex**

Hazard	Who could be harmed and how?	Existing controls	Risk rating (L x S)
 <p>3. Attendance And Movement Of People On Site -The attendance of people at the complex when not possible will increase the number of people in the premises which may increase the risk of Covid-19 transmission.</p>	<p>Members of the public</p> <p>Coaches ,Players &amp; Visitors</p> <p>How? Where more than 1 person attends complex not from the same household increases the risk of transmission of the Covid-19 virus.</p>	<p> <b>Access, Egress and Areas Of Safety Allow For Social Distancing</b> The site will be planned in order to allow for social distancing to be maintained at access, egress and areas of safety. Separate entrance and exits will be used where safe to do so.</p> <p> <b>Controlled Movement Of People</b> Use of one way systems, separate entrances and exits to reduce the number of people at cross over areas and pinch points.  Use of signs and markings to indicate the direction of movement and social distances in place where appropriate.</p> <p> <b>Pro-active Monitoring In Place</b> Pro-active monitoring in place to ensure that coaches are adhering to controls and that control measures are adequate and effective.</p> <p> <b>Restrict Movement Of People Throughout Site</b> Individuals discouraged from carrying out non-essential trips within the complex - use of phones to communicate with others.</p>	<p>5 x 4</p>  <p>20</p> <p>Medium</p>






## Risk assessment for : Woodside Sports Complex

Hazard	Who could be harmed and how?	Existing controls	Risk rating (L x S)
		<p> <b>Site Organised To Support Social Distancing</b>            Training activities organised to separate individuals to allow for social distancing as per government recommendations.</p> <p>Use of markings to support social distancing.</p> <p>Equipment rotation to be reduced where possible to prevent shared use of equipment. Coaches to ensure all equipment will be thoroughly cleaned before and after use and hand hygiene carried out.</p> <p> <b>Staggered Training session Patterns</b>            Session patterns organised to reduce the number of persons on site at any one time and also staggered to reduce the number of people arriving and leaving to prevent cross over.            Teams to be fixed where possible to prevent mixing of different people on training sessions.</p> <p> <b>Vulnerable individuals Proactively Supported And Protected.</b>            Where individuals are at increased risk from Covid-19 and its associated complications, each case will be assessed individually to ensure they are adequately protected and supported.</p> <p>This may include Black, Asian and Minority Ethnic (BAME) employees, pregnant women, older people and those with underlying health conditions.</p> <p>Guidance for those deemed Clinically Vulnerable and Clinically Extremely Vulnerable will be carried out.</p>	





## Risk assessment for : Woodside Sports Complex

Hazard	Who could be harmed and how?	Existing controls	Risk rating (L x S)
		 <p><b>Will Follow Guidance For Test, Trace And Isolation</b> Where players are required to isolate due to themselves or their household/bubble having symptoms or positive test result, being required by NHS Test &amp; Trace or due to travel quarantine requirements they will not be permitted to attend the complex.</p>	
 <p>4. Social Distancing Guidelines Cannot Be Met -Activities, where social distancing cannot be followed in full, may lead to increased risk of the transmission of the virus due to being in close proximity and mitigation measures will be required.</p>	<p>Members of the public Coaches, Players &amp; Visitors</p> <p>How? Being in close proximity may lead to increased risk of the spread of the Covid-19 virus.</p>	 <p><b>Activities Assessed To Deem If It Is To Proceed</b> If social distancing cannot be maintained, the activity will be assessed to deem if it is safe to go ahead with the appropriate mitigation factors in place.</p>  <p><b>Increased Handwashing Carried Out</b> People should wash their hands more frequently- including before and immediately after carrying out tasks where social distancing has not been maintained.</p>  <p><b>Teams Will Be Kept Fixed Where Possible</b> To reduce the number of different players and coaches within the advised social distance, fixed teams and partners will be in place where at all possible to reduce the level of possible transmission</p>  <p><b>Increased Cleaning Carried Out</b> Increased cleaning of surfaces where people are operating within the advised social distance to be carried out. Processes to be paused where possible to allow for increased cleaning.</p>  <p><b>Physical Barriers or Screens In Use</b> To screen people from each other physical barriers or screens will be used and cleaned frequently.</p>	<p>3 x 5</p>  <p>15</p> <p>Medium</p>





## Risk assessment for : Woodside Sports Complex

Hazard	Who could be harmed and how?	Existing controls	Risk rating (L x S)
		<p> <b>Time Spent Within Advised Social Distance To Be Kept To A Minimum</b> The time where persons are within advised social distance will be kept to as short a time as possible.</p> <p>Tasks and activities will be planned to reduce the actual amount of time the players will be within the advised social distance and alternative methods used where at all possible.</p> <p> <b>Use of Personal Protective Equipment (PPE) And Face Coverings</b> Additional PPE beyond that which is normally worn to control risk, for management of Covid infection has limited benefits and precautionary use of additional PPE for this purpose of training is not required.</p> <p>However where the risk assessment identifies high risk of transmission due to difficulties implementing controls such as social distancing then the use of face coverings or PPE will be considered as a further control measure.</p> <p>Appropriate PPE or Face coverings will be selected and trained in its safe and effective use, storage and disposal in line with PPE risk assessment.</p>	
 <p>5. Individuals Displaying Symptoms - Coronavirus reportedly spread through exposure or contact to cough droplets. People developing on-set of</p>	<p>All staff</p> <p>Visitors</p> <p>How? An individual could develop symptoms of Covid-19, which includes a high/raised temperature, a</p>	<p> <b>Cases Recorded and Investigated.</b> Records maintained of those who attend training sessions and may be isolating or who develop symptoms.</p> <p>Investigations carried out if there is potential transmission will be carried out and contact will be made from NHS Scotland.</p> <p>Appropriate risk assessments and activities reviewed to ensure there are effective controls or if any changes are required.</p>	<p>2 x 6</p>  <p>12</p> <p>Medium</p>

## Risk assessment for : Woodside Sports Complex








Hazard	Who could be harmed and how?	Existing controls	Risk rating (L x S)
symptoms within the complex.	new/continuous cough or loss of sense of taste or smell which may lead to increased risk of transmission of Covid-19.	<p> <b>Coaches and Players Not To Return to training, Should Self-Isolate</b> For those displaying symptoms, isolation should be exercised immediately, ensuring your Coach is informed.</p> <p>Should individuals live with those displaying symptoms, they should isolate for 14 days. If by themselves, 7 days.</p> <p> <b>Good Hand Washing/Hygiene Procedures Observed</b> Coaches and Players should be carrying out regular hand washing for at least 20 seconds using soap and water or use of a sanitiser if this is not available.</p> <p>Following cleaning an area after a symptomatic person the hands should be thoroughly cleaned.</p> <p> <b>Waste Disposed Of With Care With Local Guidelines.</b> Any waste from areas where symptomatic people have Trained- including the PPE and cleaning items that may have been used will be double-bagged and labelled and disposed of 72 hours with normal collection arrangements - or if test results come back negative where applicable.</p> <p>If unable to store the waste then arrangements for clinical waste collection will be made.</p> <p> <b>Will Follow Government Advice On Testing And Tracing</b> Will follow the relevant protocol for booking a Covid-19 test and any subsequent tracing and isolation that should follow.</p>	

### Risk assessment for : Woodside Sports Complex








Hazard	Who could be harmed and how?	Existing controls	Risk rating (L x S)
 <p>Coming To Woodside Sports Complex - Sharing of a vehicle to, from home or use of public transport may lead to an inability to maintain social distancing.</p>	<p>All staff, Members of the public</p> <p>How? Exposure to the virus due to inability to maintain social distancing leading to potentially contracting the virus.</p>	<p> <b>Safer Travel Supported</b> Car sharing with people from different households will be discouraged.</p> <p>Alternatives such as walking and cycling will be supported with increased facilities.</p> <p>Use of Public Transport will be discouraged and where this is not possible employees will follow Government requirement to wear face coverings and practice high standards of hygiene and maintain social distancing.</p> <p> <b>Training Sessions Staggered</b> Where at all possible training will be staggered to allow players to travel outside of rush hours as well as avoiding cross overs of other training sessions.</p>	<p>4 x 4</p>  <p>16</p> <p>Medium</p>



## Risk assessment for : Woodside Sports Complex

Hazard	Who could be harmed and how?	Existing controls	Risk rating (L x S)
 <p>Managing Visitors Coming To Woodside. Coaches, Parents and Players</p>	<p>visitors</p> <p>Visitors</p> <p>How? Transmission of Covid-19 between visitors to site.</p>	<div style="display: flex; justify-content: space-between;"> <div style="width: 48%;">  <p><b>Drivers To Remain In Vehicle Where Safe</b></p> <p>Where there is no risk of drive-aways and is safe to do so, drivers will wait in vehicles until required.</p> </div> <div style="width: 48%;">  <p><b>Access To Welfare Facilities Controlled</b></p> <p>Access to welfare facilities is strictly controlled with increased cleaning carried out and use monitored.</p> </div> </div> <p> <b>All Visitors To Complex To Be Pre-Arranged And Times Staggered</b></p> <p>Non-essential visitors to be requested or permitted on complex.</p> <p>No unauthorised visitors to be permitted on site- they will be turned away until correct arrangements made.</p> <p>Visitors to be allocated specific time slots and staggered to reduce the number of people on site.</p> <p> <b>Increased Cleaning Regime In Place For Equipment.</b></p> <p>Increased cleaning of equipment where there are interactions with others will be carried out.</p> <p> <b>Information Communicated To Visitors And Members Of The Public</b></p> <p>Prior communication issued to expected visitors to site through phone, email or website.</p> <p>Information signs displayed at visitor arrival areas to make procedures clear.</p> <p>Clear information communicated to the public using signs or hoarding displays to inform of work taking place and the need to maintain social distancing.</p>	<p>3 x 4</p>  <p>12</p> <p>Medium</p>

**Risk assessment for : Woodside Sports Complex**

Hazard	Who could be harmed and how?	Existing controls	Risk rating (L x S)
		<div style="display: flex; flex-wrap: wrap;"> <div style="width: 50%;">  <p><b>Information For Public Where Rights Of Way Cross Work Area</b> Reminding the public of the need to maintain social distancing whilst passing across the work site.</p> </div> <div style="width: 50%;">  <p><b>Managed Entry</b> The number of people permitted inside the complex field will be restricted to allow effective social distancing.</p> </div> <div style="width: 50%;">  <p><b>Protective Interface Established</b> Markings, signage to indicate advised social distance to be maintained at areas where visitors to complex.</p> </div> <div style="width: 50%;">  <p><b>Remote Communication Encouraged</b> Where possible remote communication with visitors, customers and contractors will be used rather than attendance on site.</p> </div> <div style="width: 50%;">  <p><b>Revised Pick Up and Drop Off Procedures</b> Designated areas with in place to reduce contact with rest of players.</p> </div> <div style="width: 50%;">  <p><b>Supervision On Site</b> The head coach at the complex will be aware of their responsibilities to support social distancing and informing the players of their requirements.</p> </div> <div style="width: 50%;">  <p><b>Training Records Maintained</b> Records of those who have attended training to be maintained where possible.</p> </div> </div>	

**Further control measures**

None required

**Operating procedures**

In the context of COVID-19 this means working through these steps in order:

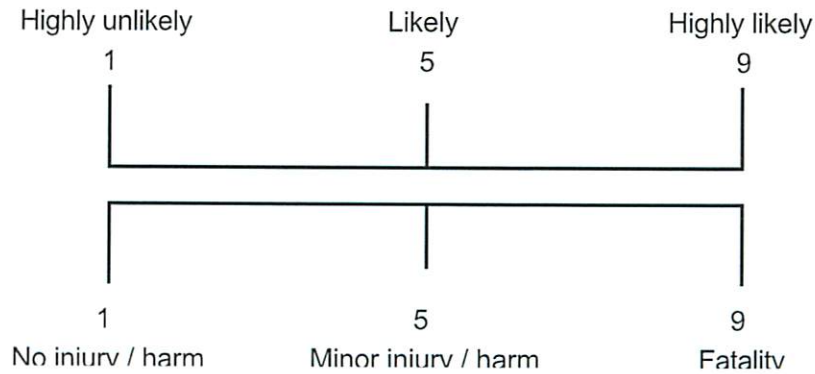
In every area, increasing the frequency of hand washing and surface cleaning of equipment.

Further mitigating actions include:

- Increasing the frequency of hand washing and surface cleaning.
- Keeping the activity time involved short max.
- Reducing the number of people each person has contact with by using 'fixed teams or partnering' (so each person works with only a few others).
- No one is obliged to be in an unsafe environment.

### Risk rating explanation

Risk ratings are calculated by considering the likelihood of an event occurring along with the severity of the potential consequence should an accident occur. After considering existing control measures, values are assigned to the likelihood and severity from the scales below and these figures multiplied to established the risk rating.



9	18	27	36	45	54	63	72	81
8	16	24	32	40	48	56	64	72
7	14	21	28	35	42	49	56	63
6	12	18	24	30	36	42	48	54
5	10	15	20	25	30	35	40	45
4	8	12	16	20	24	28	32	36
3	6	9	12	15	18	21	24	27
2	4	6	8	10	12	14	16	18
1	2	3	4	5	6	7	8	9
Probability	Severity							

### What do your risk ratings mean?

- Risk is categorised as LOW: Look to reduce risk if practicable
- Risk has been categorised as MEDIUM: Begin to plan your action to reduce the risk immediately
- Risk has been categorised as HIGH: Immediate action required to reduce the risk

Assessor's signature: Lindsay Bartlet

Approved by signature: Lisa-Marie Bartlet